

## AMI Elementary Montessori Diploma Course Details

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The AMI Elementary Montessori Diploma Course is a full time blended programme designed to help students understand the theory and practice of Dr. Montessori's Philosophy on Education. The course is spread across two modules (28 weeks +. 8 weeks of observation and teaching practice). Upon completion of the course requirements, the students are awarded an International **Elementary Diploma** from **AMI** that enables them to work with children between the ages of 6 to 12 years.

### Course Components

The AMI Elementary Montessori Diploma Course (6-12 Age Level) is an intensive full time blended programme designed to help students study the theory and practice of the Montessori approach to education. The course of study spread over 20 months will help prepare students for working with children from 6 to 12 years of age. Dr. Montessori developed her core philosophy with the age group 3 to 6 years, later this philosophy was extended to 6 to 12 years and the course deals with seminal ideas of her pedagogy.

### Theory Lectures

The theory lectures will offer the students an opportunity to examine the development of the whole child, and the successive phases of child development. Special consideration is given to the psychological characteristics and needs of the second plane child that leads to all-round development. The carefully prepared environment and materials and the role and attitude of the adult will also be studied.

### Demonstration Lectures

The practical demonstration lectures deal with the function and presentation of the materials offered to children from 6 to 12 years of age in a Montessori environment. The aims of the materials, the technique of presenting them to the child and the age at which they must be offered will be discussed in these sessions.

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## Supervised Practice

During scheduled hours' students will have an opportunity to practice with the materials. Students will be supervised and guided in the use of the materials and encouraged to develop and practice the techniques by which they will present the various materials to children.

## Care of the Environment

Students will also be asked to take responsibility for the environment, everyday just as they would when they are with children. This is an essential aspect of the training that develops the students' eye for the care and maintenance of the material and helps them to develop a familiarity with the setup of a Montessori environment.

## School Observation and Teaching Practice

Students will be assigned to go to various Montessori environments in the city for observation and teaching practice. During this time, they will be shown how to keep a record of observations and as well as have an opportunity to work directly with children under the supervision of an AMI trained adult. Students will need to budget for their commute to the various schools. School observation and teaching practice will be scheduled between the two modules in a Montessori school with an elementary environment and an AMI trained adult. Students from outside of Hyderabad has to check by themselves, a school where an ami certified adult is working, or else if they plan to do it in Hyderabad the training center will assist them to do observation and teaching practice.

## Assignments and Albums

Students will need to submit work at regular intervals during the course, which will include theory essays, material making, assignments and observation reports. Students will also prepare albums in the different areas - Language, Mathematics, Biology, Geometry, Geography, History, Music, Art, Observation and Teaching Practice. Students will need to do four to six hours of organized work at home every day in order to complete all assignments.

## Email and Internet Access

Students will need access to Email and Internet, as information will be sent to them regularly

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by email. Assignments will need to be submitted at regular intervals. Hard copies of the Final Albums need to be submitted on the google drive.

### **Language**

All lectures will be in English. Course work will need to be presented in English both orally and in writing. It will be necessary for students to take comprehensive lecture notes, and write original essays and prepare assignments based on course information. Students will also be required to explain theoretical principles during the Oral examination.

### **Attendance**

Students must have 90% attendance (irrespective of any circumstances) for each aspect of the course, including time taken off due to illness. Attendance records will be meticulously maintained throughout the year. In case of absence, students should notify the Director of Training in writing, at least one day in advance. In case of illness the student should inform the training center by email immediately.

### **Examination**

The students' eligibility for appearing for the Examination will depend on the following:

- 90% attendance for each aspect of the course
- Punctual completion and submission of all assignments called for in the course of the year
- Full payment of the fee
- Completion of required hours of School Observations
- Completion of required hours of School Teaching Practice
- Completion of required hours of Supervised Practice

There will be three written examinations. Paper A will be on psychology and theory. Papers B1 and B2 will be on the practical aspects with the underpinning principles. There will also be an oral examination in which students will be asked to present the activity and explain the use of the material and underlying theory.

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An external examiner will be appointed by AMI to conduct the examinations. The Association Montessori Internationale awards the diploma after a successful written and oral examination and completion of all requirements for certification. The decision of the board of examiners will be final and binding. No appeals will be entertained.

Registered students who for valid reasons fail to appear for the examinations on the scheduled dates at the appointed time may be given the opportunity to appear at the examinations held the following year. They will have to apply for this opportunity in writing with a full and acceptable explanation. In case of medical grounds, a registered practitioner must attest the medical certificate. They will be charged the Examination Fee for the re-examination. Students appearing for re-examination in any of the six parts can do so **ONLY** the following year. They will be required to attend additional classes for which they will be charged a fee. They will also be charged the Examination Fee for the re-examination. Students who fail in the examination or re-examination and still wish to attain an AMI diploma will have to undergo another full course of training for which they will be charged the full Course fees including Examination Fee.

### **Diploma**

The Association Montessori Internationale awards the AMI diploma. It qualifies the holder to work with children in a Montessori environment between 6 and 12 years of age. The AMI Elementary diploma is a highly valued qualification. It is a great asset to those who wish to open their own schools and to work in a Montessori environment.

### **COURSE DELIVERY**

The course combines the following:

- Foundation course for First plane will be conducted online for two weeks, approximately 66 hours.
- 55% of the elementary course will be done Onsite, approximately 202 hours for second plane.
- 45% of the Course will be done Online. In which 68 hours will synchronous. During

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synchronous classes Trainer will take classes online, and 98 hours will be asynchronous. For asynchronous sessions recorded videos of the trainer will be provided which students have to watch.

- Reading and Group discussions
- Material Making

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### **ABOUT MEDHA MONTESSORI TRAINING INSTITUTE**

Medha Montessori Training Institute is happy to host AMI Elementary Diploma Course under MTRT Hyderabad and AMI. Office of the Institute is located at 10-3-282/2/A/38, Venkatadri Nagar Colony, Humayun Nagar, Hyderabad 50028 and the Diploma course will be conducted at Medha Montessori School, NMDC, Masab Tank, Hyderabad, 500028. The venue is subjected to change if required to Medha Montessori School, Peddamangalaram, Moinabad, Hyderabad 501504. Students will be informed and consulted if there is change in venue. Institute is dedicated to offer Montessori education at all levels Primary, elementary and adolescence with Montessori environments. It aims to create awareness among the society and parents about Montessori education and to participate in the reform of Education in India.

### **AMI Trainer**

#### **MadhaviGaddam, Director of Training**

Madhavi Gaddam, AMI Elementary Trainer is the Director of Training for the AMI Elementary Diploma Course under The Montessori Training and Research Trust. She possesses a Master of Education from Osmania University, Hyderabad. She has her AMI Montessori Diploma at the 3 to 6 level, 6 to 12 level and has an orientation to Adolescent studies from Hershey's Montessori, Cleveland, USA. She founded Medha Montessori School, Hyderabad. She has vast experience working in Montessori Elementary environment. She assisted Ann Dunne, Ireland, Greg Mac Donald, USA and Kay Baker USA on their courses. She has conducted several AMI orientation programs at elementary level for Indian centers and outside India. Presently she is serving as a Director of training for Medha Montessori Training Institute under MTRT.

# AMI Elementary Montessori Diploma Course Details

## The Course Details:

### Course Venue:

The Course will be held at:

Medha Montessori School,

NMDC, Masab Tank, Hyderabad, 500028.

The venue is subjected to change if required to Medha Montessori School, Peddamangalaram, Moinabad, Hyderabad 501504. Students will be informed and consulted if there is change in venue.

### The Course Schedule and Timings:

\*We are awaiting for AMI Approval for the this course

Blended program starts on May 2<sup>rd</sup> 2025 ends on Dec 31<sup>st</sup> 2026.

#### Schedule for Onsite Classes

Nov 17<sup>th</sup> 2025 to Dec 31 2025 Timings 9 am to 4:30 pm

Nov 18<sup>th</sup> 2026 to Dec 31<sup>st</sup> 2026 Timings 9 am to 4:30 pm

Timings: 9 am to 4:30 pm, Monday to Friday (May work on few Saturdays)

#### Schedule for Online Classes

Month-year	Dates	Timings	Week Days
May 2025	2 <sup>nd</sup> May to 3 <sup>rd</sup> May 2025	5pm to 7pm	Friday and Saturday
May 2025	5 <sup>th</sup> May to 16 <sup>th</sup> May 2025	9am to 3pm	Monday to Friday
May 2025	19 <sup>th</sup> May to 30 <sup>th</sup> May 2025	5pm to 7pm	Monday to Friday
June 2025	9 <sup>th</sup> June to 13 <sup>th</sup> June 2025	5pm to 7pm	Monday to Friday
June 2025	23 <sup>rd</sup> June to 27 <sup>th</sup> June 2025	5pm to 7pm	Monday to Friday
Sep 2025	24 <sup>th</sup> Sep to 30 <sup>th</sup> Sep 2025	5pm to 7pm	Monday to Friday
Oct 2025	20 <sup>th</sup> Oct to 24 <sup>th</sup> Oct 2025	5pm to 7pm	Monday to Friday
Nov 2025	3 <sup>rd</sup> Nov to 14 <sup>th</sup> Nov 2025	5pm to 7pm	Monday to Friday
Apr 2026	20 <sup>th</sup> Apr to 30 <sup>th</sup> Apr 2026	5pm to 7pm	Monday to Friday
May 2026	4 <sup>th</sup> May to 8 <sup>th</sup> May 2026	5pm to 7pm	Monday to Friday
May 2026	18 <sup>th</sup> May to 22 <sup>th</sup> May 2026	5pm to 7pm	Monday to Friday

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**Mode:** Blended

A **Foundation course** will be conducted for students who do not have an AMI Primary Diploma from 5<sup>th</sup> May 2025 to May 16<sup>th</sup> May 2025.

### Eligibility

Candidates fulfilling the following requirements will be considered eligible for admission into the course. The candidate should have:

- Completed 21 years
- A Bachelor's degree
- A sound knowledge of English
- Basic computer skills and email access

We welcome candidates from all walks of life and different professions. Occasionally we do consider applicants who do not have a Bachelor's degree based on their life experience.

### Admission Process and Details

#### To be considered for admission you need to submit the following:

1. Application Form duly filled on-line and by the applicant.
2. Latest digital passport size photo to be attached to the form.
3. Attested OR Certified Copies of all educational documents.
4. Proof of Nationality. (If OCI is applicable, please upload relevant documents)
5. Application Fee details to be entered in the application form. (details)
6. Handwritten Life Sketch. (Approximately 500 Words).
7. Attested fitness certificate from a medical practitioner.

## AMI Elementary Montessori Diploma Course Details

### Student Registration Fees:

<i>Fees</i>	<i>Indian Nationals and Zone B:INR`</i>	<i>Zone A USD</i>	<i>Due</i>
Application fee	2542	84.7	<i>with application</i>
GST*	457.56	15.25	<i>with application</i>
Total	3000	100	<i>with application</i>

*\*Application Fee is non-refundable*

*\*Subject to change based on government regulations*

**Application Fee can be transferred to us using UPI ID: mmtihyd@hdfcbank**

OR

### To the below given bank details

Medha Montessori Training Institute LLP

HDFC Bank, Ground floor, 1.11.1, Chintal Ramulu Complex, Main Road,

Moinabad Branch, Ranga Reddy District

Current account number 50200066833433

RTGS/NEFT IFSC code: HDFC0005317

### Interview

Based on the application, there will be an interview with a member of the faculty. For foreign nationals and out station applicants who are not able to attend an interview in Hyderabad, we can arrange a time when the applicant can call us for a telephone/Zoom interview. Students may be required to take an English check.

### Admission Confirmation

Selected candidates will receive a letter of acceptance with details of payment. Once the fees are paid the candidate will receive a letter of confirmation.

Please Note: Admissions will be given on a first come first serve basis. Admissions will be stopped once the required number of students is reached.

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## Contact Us

For any further queries or clarifications on elementary diploma course you can email us on [elementarycoursehyd@gmail.com](mailto:elementarycoursehyd@gmail.com) or call on 9440233288

## Fee

\*Please note Fees once paid is non-refundable and can't be transferred to another person.

### Fee for Resident Indian National

#### Early bird Fee

The Early bird Fee structure for Resident Indian National applicants only, reaching us **on or before April 15<sup>th</sup>, 2025.**

<b>Fees</b>	<b>Resident Indian Nationals: INR</b>	<b>Due</b>
Non Refundable Registration fee	23,000.00	Along with registration
Tuition Fee	1,80,000.00	Before April 15th, 2025.
Examination Fee	30,051.00	Before October 31st 2026
GST*	41949.18	
<b>Total</b>	<b>2,75,000</b>	

*\*Subject to change based on government regulations*

#### After Early bird

Fee structure for Resident Indian National applicants reaching us after **April 15<sup>th</sup>, 2025. till April 30<sup>th</sup> 2025**

<b>Fees</b>	<b>Resident Indian Nationals: INR</b>	<b>Due</b>
Non Refundable Registration fee	23000	Along with registration

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Tuition Fee	1,90,000.00	Before April 15th, 2025.
Examination Fee	30,000.00	Before October 31st 2026
GST*	43,740	
<b>Total</b>	<b>2,86,740.00</b>	

*\*Subject to change based on government regulations*

### Fee structure for Overseas Citizens of India (OCI), Non-Resident Indians (NRI's) and Foreign National (Zone B) applicants.

Fees	OCI-NRI-Zone B: INR	Due
Non Refundable Registration fee	30,000.00	Along with registration
Tuition Fee	2,70,000.00	Before April 15th, 2025.
Examination Fee	30,000.00	Before October 31st 2026
GST*	59,400	
<b>Total</b>	<b>3,89,400.00</b>	

*\*Subject to change based on government regulations*

### Fee structure for Foreign National (Zone A) applicants.

Fees	Zone A: INR	Due
Non Refundable Registration fee	40,000.00	Along with registration
Tuition Fee	4,50,000.00	Before April 15th, 2025.
Examination Fee	30,000.00	Before October 31st 2026
GST*	93,600.00	
<b>Total</b>	<b>6,13,600.00</b>	

*\*Subject to change based on government regulations*

MTRT follows the United Nations standard country and area codes classification (M49) to identify Zone A and Zone B applicants. To determine if you qualify as an applicant from Zone A or Zone B [please visit the UN website](#).

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ZONE A: Developed regions	ZONE B: Developing regions
<ul style="list-style-type: none"> <li>• Northern America</li> <li>• Europe</li> <li>• Japan</li> <li>• Australia and New Zealand</li> </ul>	<ul style="list-style-type: none"> <li>• Africa</li> <li>• Americas excluding Northern America</li> <li>• Caribbean</li> <li>• Central America</li> <li>• South America</li> <li>• Asia excluding Japan</li> <li>• Oceania excluding Australia &amp; New Zealand</li> </ul>

### Mode of Payment:

#### UPI:

Fee can be transferred to us using UPI ID: **mmtihyd@hdfcbank**

or

#### Cheque or Demand Draft:

Indian Nationals may pay the fees by means of a Cheque or Demand Draft in favor of Medha Montessori Training Institute LLP payable in Hyderabad. If paying online, please find the Bank details below.

or

#### Online Bank Transfer:

Medha Montessori Training Institute LLP

HDFC Bank, Ground floor, 1.11.1, Chintal Ramulu Complex, Main Road,

Moinabad Branch, Ranga Reddy District

Current account number 50200066833433

Swift Code : HDFCINBB

RTGS/NEFT IFSC code: HDFC0005317

# AMI Elementary Montessori Diploma Course Details

## Books and Stationery Budget

It is advisable for students to acquire the Montessori books in the Required Reading list. The students will also have to acquire stationery for the course, for course submissions and the creation of Albums. Students using computers must budget additionally for printing cost, particularly colour printing. The cost will vary depending on the choices made. We would like to emphasize that this a budget and that it is only an approximate guide. The training course neither recommends nor endorses particular stationery products. Students are advised to budget for books and materials for the duration of the course as follows.

Items	Budget	Likely to be spent
Montessori Books	Rs. 5000	Before the course commences
Stationery	Rs. 5000	For the duration of the course
Materials	Rs. 5000	For the duration of the course
Printing	Rs. 7000	For the duration of the course

## Books and Reading

To prepare for the Diploma course and for working in a Montessori environment it is good practice to read around the subject. The following list of books is provided to help you begin this process. Some of these books can be bought at the Training center. Some of these books will also be made available in the student library.

### Required Reading

- Montessori, Maria The Absorbent Mind- Indian Montessori Foundation
- Montessori, Maria The Discovery of the Child - Montessori Pierson Publishing Company
- Montessori, Maria The Formation of Man- Indian Montessori Foundation
- Montessori, Maria Education for a New World- Indian Montessori Foundation
- Montessori, Maria The Child in the Family- Indian Montessori Foundation
- Montessori, Maria Education and Peace- Indian Montessori Foundation
- Montessori, Maria From Childhood to Adolescence- Indian Montessori Foundation

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- Montessori, Maria The Secret of Childhood- Orient Blackswan, Chennai
- Montessori, Maria What You Should Know About Your Child- Indian Montessori Foundation
- Montessori, Maria Citizen of the World: Key Montessori Readings – Montessori-Pierson Publishing Company

### Recommended Reading

- Montessori, Maria To Educate the Human Potential
- Montessori, Maria The Formation of Man
- Montessori, Maria Education and Peace
- Montessori, Maria From Childhood to Adolescence
- Montessori, Maria, The Advanced Montessori Method 1 & 2
- Montessori, Maria, The 1946 London Lectures
- Montessori, Maria The Absorbent Mind- Indian Montessori Foundation

Books published by Indian Montessori Foundation (IMF) will be available for sale at:

#### Bookmark4U

Mobile: +91 9121327373

Email: [bookmark4uhyd@gmail.com](mailto:bookmark4uhyd@gmail.com)

### Accommodation

At Medha Montessori School, NMDC, Masab Tank, Training institute will assist students in find an accommodation. If venue is shifted to Medha Montessori School, Moinabad. School provides dormitory facilities in the same premises for limited number of students. If a sufficient number of students desire it, a dormitory facility will be offered. Additionally, if necessary, we may assist students in finding accommodation close to the training facility. Please be aware that we don't advocate or recommend any specific hostels. Budgeting for board and accommodation during the course is required of the students.